

## NOTIFICATION

**Dated Chandigarh: 11/10/2023**

This issues with the approval of competent authority.

| S.No. | Department Name   | Count | Service Category  |
|-------|---|-------|---|
| 1     | Department of Agriculture and Farmers Welfare           | 1     | Licensing for Sale - Stock of Fertilizers / Seeds / Insecticides / Pest Control   |
| 2     | Department of Animal Husbandry                          | 2     | Issuance (Fresh/Duplicate) / Verification/ of Educational Certificate (Degree / DMC / Migration etc.)   |
|       |   | 3     | Veterinary health certificate   |
|       |   | 4     | Artificial Insemination   |
| 3     | Department of Excise and Taxation                       | 5     | Liquor Licensing / Permits to Manufacture or Serve or Sale (Retail/Wholesale in Bars / Marriage Palaces or Banquet halls / Hotels etc.) or Import or Export or Brand/Label Registration of various categories of Liquor |
|       |   | 6     | Registration and renewal for professional Tax   |
| 4     | Department of Food, Civil Supplies and Consumer Affairs | 7     | Licensing / Registration Under Legal Metrology Act and Rules (For Manufacturer / Repairer / Dealer / Importer / Packer)   |
|       |   | 8     | Online grant/ issuance of Fair Price Shop licenses and its renewal  |
| 5     | Department of Forest and Wildlife                       | 9     | Letter for Distance From Forest   |
|       |   | 10    | NOC for issuing Gun License / Site Clearance for Industries   |
|       |   | 11    | Non - Forest Land Certificate   |
|       |   | 12    | Permit for felling of trees in the areas notified under Punjab Land Preservation Act, 1900  |
|       |   | 13    | Processing of proposals for diversion of forest land under Forest Conservation Act, 1980  |
|       |   | 14    | Supply of Plants from Forest Nurseries.   |
| 6     | Department of Governance Reforms and Public Grievances  | 15    | Registration of Grievance   |



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| 7 | Department of Health and Family Welfare | 16 | Birth & Death Registration & Allied Services (Addition of Name / Correction / Delayed Registration / Multiple Copies)  |
|   |   | 17 | Cosmetics Manufacturing Licensing (Grant / Renewal / Amendments)   |
|   |   | 18 | Issuance of Disability Certificate -Single / Multiple / Obvious Disability (Loco Motor, Blindness)   |
|   |   | 19 | Issuance / Renewal of Drugs Licenses for Manufacturing / Sale (Retail/Wholesale) of Allopathic / Homeopathic / Ayurvedic Medicines   |
|   |   | 20 | Emergency Medical Response   |
|   |   | 21 | Janani Suraksha Yojana Assistance  |
|   |   | 22 | Issuance of Medical Certificate  |
|   |   | 23 | Issuance of Medico Legal Report  |
|   |   | 24 | Permission for operating Health Facilities (X-Ray / Laboratories / Vaccinations)   |
|   |   | 25 | Rashtriya Bal Suraksha Karyakram (RBSK)  |
|   |   | 26 | Registration Certificate for Food  |
| 8 | Department of Higher Education          | 27 | Registration Certificate To Ultra Sound Centers (Issuance / Renewal / Rejection)   |
|   |   | 28 | Issuance (Fresh/Duplicate) / Verification/ of Educational Certificate (Degree / DMC / Migration etc.)  |
| 9 | Department of Home Affairs              | 29 | Arms Licensing under Arms Act and Rules notified by Govt. of India (Issuance, Renewal, Any type of Amendment in Licence)   |
|   |   | 30 | Allotment Letter Title of Newspapers / Magazines / Printing Press  |
|   |   | 31 | Citizenship / Visa / Permit Cases of Foreigners / NRIs   |
|   |   | 32 | Complaint Status   |
|   |   | 33 | Copy of FIR / Untraced Reports pertaining to Stolen Vehicles / Road Accident Cases / Theft cases)  |
|   |   | 34 | Counter signing of document  |
|   |   | 35 | Licensing or Registration for Deed writer / Stamp Vendor / DJ / Typist / Photostat / Travel Agent or Agency / Immigration Consultant (Issuance / Renewal / Inspection / Amendment) |
|   |   | 36 | NOC for No Obligation to Return to India {NORI} / Events (Fairs/Melas/Exhibitions etc.) / Pre-Owned Vehicles / Use of Loud Speakers / Agency Operations etc.)                      |
|   |   | 37 | NOC / License for setting up Cinema Hall   |
|   |   | 38 | Police Verification / Clearance Certificate (Passport, employment purpose, nativity, stranger, tenant, servant, proprietor, director etc.)   |
|   |   | 39 | Security Guard Registration  |

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| 10 | Department of Housing and Urban Development | 40 | Attestation of Documents   |
|    |   | 41 | Property related Services (Demarcation, Conveyance Deed, Mortgage Permission, Building Plans Sanction, Transfer of Ownership, Water Sewer Connection) / Certificates (Plinth-Roof level, Allotment, No Dues, Completion, NOC etc.)   |
| 11 | Department of Industries & Commerce         | 42 | Bidding / Tendering related services (Copy of Bidding document, Notification of Award of Work, Financial/Technical Bid results, Submission of Bids - PBG - EMD etc.)   |
|    |   | 43 | Issuance / Renewal of Boilers Manufacturing / Repairer License Certification / Inspection / Registration   |
|    |   | 44 | Calculations for One Time Settlement amount for schemes notified time to time  |
|    |   | 45 | Issuance / Renewal / Amendment of License under Lubricating and Grease Control Order, 1987.  |
|    |   | 46 | Disbursement of Incentives under Single window   |
|    |   | 47 | Industrial Property / Plot related Services (Allotment of Plots - Sanction of Plans - Amendments in Records - Conversion of Property - Possession - Lease or Conveyance Deed - NOCs for Allotment / Possession / Transfer / Sale / Renting / Building Plan Letter -Mortgage - Duplicate Documents - Change of Land Use)  |
|    |   | 48 | Issuance of I-Card to Handloom Weavers and Artisans  |
|    |   | 49 | License for Sale of Crackers   |
|    |   | 50 | No Due Certificate to the outstanding loanees who have availed Loans under Punjab State Aid to Industries Act, 1935 - Seed Margin Money and Handloom cases.  |
|    |   | 51 | NOC - Setting up of explosives / Petroleum / Diesel / Naptha facilities  |
|    |   | 52 | NOC for installation of Overground/Underground Optical Fibre, Ground Based Tower, Mast, Monopole, Roof Top Tower, Roof Top Poles   |
|    |   | 53 | Permission for Change of End Product   |
|    |   | 54 | Purchase of Additional Floor Area Ratio (FAR)  |
|    |   | 55 | Registration of Societies / New firm/ Partnership Firm   |
|    |   | 56 | Reply to the Bond-holders in respect of non-receipt of payment against bonds or any other query of the bond-holders.   |
| 12 | Department of Investment Promotion          | 57 | Water Supply /Sewerage Connection  |
|    |   | 58 | Granting Permission/ NOC/Approvals/clearances/for any shooting of film, songs, serials, OTT through online single window system from Deputy Commissioner, (Including NOCs from Police and Traffic Municipal Corporation/ Council fire office, Housing and Urban Development, Block Development and Panchayat office etc. |
|    |   | 59 | Registration of Grievance  |

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| 13 | Department of Local Government             | 60 | Industrial Property / Plot related Services (Allotment of Plots - Sanction of Plans - Amendments in Records - Conversion of Property - Possession - Lease or Conveyance Deed - NOCs for Allotment / Possession / Transfer / Sale / Renting / Building Plan Letter -Mortgage - Duplicate Documents - Change of Land Use) |
|    |  | 61 | Issuance/ Renewal of Trade License  |
|    |  | 62 | Issue of Bus Pass   |
|    |  | 63 | License for Slaughter house   |
|    |  | 64 | Property tax  |
|    |  | 65 | Removal of Solid waste from streets/roads   |
|    |  | 66 | Replacement of Street Lights  |
|    |  | 67 | Water Supply /Sewerage Connection   |
| 14 | Department of Medical Education & Research | 68 | Good Professional Standing Certificate  |
|    |  | 69 | Issuance (Fresh/Duplicate) / Verification of Educational Certificates (Degree / DMC / Migration / Transcripts / Translated Certificates etc.)   |
|    |  | 70 | Issuance / Renewal / Amendment in Registration under Punjab Medical Council   |
| 15 | Department of Mines and Geology            | 71 | Mining related Permits / Registrations / Licensing  |
| 16 | Department of Power (PSPCL)                | 72 | Power Supply related services ( Bill Payment - Supply - NOCs - Connection - Regulation - Shifting - Erection of Poles or Sub Station - Complaints - Meter (Installation - Conversion) - Load conversion )   |
| 17 | Department of Revenue                      | 73 | Allotment Letter Title of News papers / Magazines / Printing Press  |
|    |  | 74 | Attestation of Documents (Affidavit - Bonds - Mutations - Other Documents)  |
|    |  | 75 | Certificates - Non Encumbrance / Income / Nationality / Natural Heir / Kandi Area / Dependent / Border Area / Backward Area / Bet Area / Community  |
|    |  | 76 | Copying / Certified Copies of all kind of revenue records (Jamabandi, Girdawari, Mutation, Sanad etc.)  |
|    |  | 77 | Countersigning of all kind of documents (Educational Documents, Affidavit, Divorce Certificate, PCC, Registry, Certificates etc.)   |
|    |  | 78 | Land Records related Services (Demarcation, SPA/GPA Endorsement, Mortgage, Evaluation of Property, Inspection of Revenue Records, Partition of Land)  |
|    |  | 79 | Issuance / Renewal / Amendments in License of Deed writer / Stamp Vendor / DJ / Typist / Photostat / Travel Agent / Immigration Consultant  |
|    |  | 80 | Nambardar Identity Card   |
|    |  | 81 | Stamps and Registration fee/property Registration   |
|    |  | 82 | Rural Area Certificate  |
| 18 | Department of Rural Development            | 83 | Issuance of Job Card under MGNREGA  |
|    |  | 84 | Water Supply /Sewerage Connection in Rural Areas  |

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| 19 | Department of School Education   | 85  | Issuance (Fresh/Duplicate) / Verification of Educational Certificates (Degree / DMC / Migration / Transcripts / Translated Certificates etc.)  |
| 20 | Department of Science, Technology & Environment (Punjab Pollution Control Board) | 86  | Authorization under the Hazardous Waste Rules 2016 / Bio Medical Waste Management Rules, 2016  |
|    |  | 87  | NOC / Consent for to establish & operations of Industry  |
|    |  | 88  | Registration for Producers, Recyclers, Brand Owners / Manufacturers for Manufactured/ Recycling of Carry Bags & Multi Layered Plastics under Plastic Wastes Management Rules   |
| 21 | Department of Social Justice, Empowerment and Minorities                         | 89  | Caste Certificate (SC / BC / OBC / General / ST)   |
|    |  | 90  | Sanction of Scholarship / Stipend  |
|    |  | 91  | Aashirwad Scheme   |
|    |  | 92  | Term Loan Scheme   |
| 22 | Department of Social Security and Women and Child Development                    | 93  | Half Bus Fare facility to Women above 60 years   |
|    |  | 94  | Sanction of Scholarship to physically challenged   |
|    |  | 95  | Sanction / Disbursement of Pension (Old age / Dependent Children / Widow - Destitute Women / Disabled Person)  |
|    |  | 96  | Senior citizen identity card   |
| 23 | Department of Technical Education & Industrial Training                          | 97  | Issuance (Fresh/Duplicate) / Verification of Educational Certificates (Degree / DMC / Migration / Transcripts / Translated Certificates etc.)  |
| 24 | Department of Tourism and Cultural Affairs                                       | 98  | NOC / Permission for Movie Shooting/ Photography/ Videography in Protected Monuments   |
| 25 | Department of Welfare of Freedom Fighters  | 99  | Identity Card / Certificate To Freedom Fighter & their Wards   |
| 26 | Public Works Department  | 100 | Enlistment / Empanelment of Contractors  |
|    |  | 101 | Issue NOC for the FCA proposal to Forest Department  |
|    |  | 102 | Right of Way (ROW) for obtaining electricity connection  |
|    |  | 103 | Road Cutting Permission  |
| 27 | Punjab Agricultural University   | 104 | Issuance (Fresh/Duplicate) / Verification of Educational Certificates (Degree / DMC / Migration / Transcripts / Translated Certificates etc.)  |
| 28 | Punjab Agro  | 105 | Processing of plot/land allotment application  |
| 29 | Punjab Mandi Board   | 106 | Financial Aid Ex Gratia to Cultivators for Death during Farming Operations   |
|    |  | 107 | Identity Card to farmers for participation in Apni Mandi   |
|    |  | 108 | Issue of J Form To Farmers   |
|    |  | 109 | Property / Plot related Services (Allotment of Plots - Sanction of Plans - Amendments in Records - Conversion of Property - Possession - Lease or Conveyance Deed - NOCs for Allotment / Possession / Transfer / Sale / Renting / Building Plan Letter -Mortgage - Duplicate Documents - Change of Land Use) |

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| 30 | Punjab State Cooperative Federation                 | 110 | Registration of Co-operative Societies   |
| 31 | Town and Country Planning                           | 111 | Property / Plot related Services (Allotment of Plots - Sanction of Plans - Amendments in Records - Conversion of Property - Possession - Lease or Conveyance Deed - NOCs for Allotment / Possession / Transfer / Sale / Renting / Building Plan Letter -Mortgage - Duplicate Documents - Change of Land Use) |
|    |   | 112 | NOC in case of Petrol Pump/ Rice Sheller/Brick Kiln  |
|    |   | 113 | Marriage Palaces Registration  |
| 32 | Veterinary Council (Department of Animal Husbandry) | 114 | Good Professional Standing Certificate   |
|    |   | 115 | Issuance / Renewal / Amendment in Registration under Punjab Medical Council Veterinary Council   |

Chandigarh, the  
11.10.2023

Tejveer Singh, IAS  
Principal Secretary to  
Government of Punjab

No. DGR-DGR0MISC(ODEP)/12/2021-PSEGS DGR/193

Dated Chandigarh: 11/10/2023

A copy is forwarded to all the Additional Chief Secretaries, Financial Commissioners, Principal Secretaries, Administrative Secretaries in the State of Punjab for necessary action.

*Manjeet Singh*  
Superintendent 11/10/23

No. DGR-DGR0MISC(ODEP)/12/2021-PSEGS DGR/194

Dated Chandigarh: 11/10/2023

A copy is forwarded to the Registrar Punjab & Haryana High Court, Heads of all the Departments, Commissioners of the Divisions, Deputy Commissioners, Heads of all Boards & Corporations and Sub Divisional Magistrates in the State of Punjab for necessary action.

*Manjeet Singh*  
Superintendent 11/10/23

No. DGR-DGR0MISC(ODEP)/12/2021-PSEGS DGR/195

Dated Chandigarh: 11/10/2023

A copy is forwarded to Controller, Printing & Stationery, Punjab with the request to publish this notification in the Punjab Government Gazette (ordinary) and 5 copies of this notifications may please be sent to this department.

*Manjeet Singh*  
Superintendent 11/10/23

No. DGR-DGR0MISC(ODEP)/12/2021-PSEGS DGR/196

Dated Chandigarh: 11/10/2023

A copy is forwarded to Chief Commissioner, Punjab Transparency and Accountability Commission, Chandigarh for necessary action.

*Manjeet Singh*  
Superintendent 11/10/23

**CONSENT FORM FORMAT**

I ..... holder of Aadhaar No .....  
give my consent to Department of Governance Reforms and Public Grievances, Government of Punjab, for fetching/establishing my Identity for purpose of e-KYC through UIDAI, using the Aadhaar OTP or Biometric authentication with Unique Identification Authority of India (UIDAI) while availing ..... service, on a voluntary basis.

The consent and purpose of collecting Aadhaar has been explained to me in the local language. The Department of Governance Reforms and Public Grievances, Government of Punjab has informed me that my Aadhaar shall not be used for any purpose other than mentioned above.

I understand that the biometrics and/or OTP that I provide for authentication shall be used only for authenticating my identity through the Aadhaar Authentication System for that specific purpose only.

I have been given other alternative means by the Department of Governance Reforms and Public Grievances, Government of Punjab for KYC purposes including physical KYC by submitting officially valid documents and I have voluntarily chosen Aadhaar based KYC.

Name of the applicant with Aadhaar number

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